## **UCD Genomics-Conway Real-Time PCR: Booking Instructions**

- 1. Log into Bookkit <u>https://app.clustermarket.com/login</u>
- 2. Select Quantstudio 7Flex qPCR System from your available equipment in Dashboard.

| ,   |              |               |              |          |         |       | ^     |
|---|--------------|---------------|--------------|----------|---------|-------|-------|
| My Calendar - click on ir                     | ıdividual bo | okings to vie | w or amend t | hem.     |         |       | ~     |
| today day week month                          |              |               | < Mar        | 29 – Apr | 4, 2021 | >     |       |
|   | Mon 29       | Tue 30        | Wed 31       | Thu 1    | Fri 2   | Sat 3 | Sun 4 |
| > My Booked Equipment                         |              |               |              |          |         |       |       |
| > UCD Genomics - Conway Real-Tin              | (            |               |              |          |         |       |       |
| y deb denomies commay near m                  |              |               |              |          |         |       |       |
| Conway Genomics (F091)                        |              |               |              |          |         |       |       |
| Conway Genomics (F091) QuantStudio 7Flex qPCR |              |               |              |          |         |       |       |

3. Select date and time required by clicking on the schedule at the start time and drag for **two hours** to finish time. The red line indicates the current date and time.

| Equipment - Details   |  |  |  |  |  |  |  |
|---|--|--|--|--|--|--|--|
|   | Book Equipment   |  |  |  |  |  |  |
|   | Booking for Myself -   |  |  |  |  |  |  |
|   | Booking calendar Learn more about using the calendar:  |  |  |  |  |  |  |
| QuantStudio 7Elex   | today < > day week month<br>Mar 29 - Apr 4, 2021   |  |  |  |  |  |  |
| qPCR System   | Mon     Tue     Wed     Thu 1/4     Fri 2/4     Sat 3/4     Sun 4/4       29/3     30/3     31/3 |  |  |  |  |  |  |
| UCD Genomics - Conway<br>Real-Time PCR   University<br>College Dublin (UCD) |  |  |  |  |  |  |  |
| Back  |  |  |  |  |  |  |  |
| Book equipment  | 14 14:00 - 11<br>Equip   |  |  |  |  |  |  |
| Price (Excluding VAT)   | Bookin   |  |  |  |  |  |  |
| 0 EUR per hour  | 15 g   |  |  |  |  |  |  |
| Room  |  |  |  |  |  |  |  |
| Conway Genomics (F091)  | 16   |  |  |  |  |  |  |

| Booking<br>rules: | Booking time<br>increment:<br>2 hours | Minimum booking<br>time:<br>2 hours | Maximum booking<br>time:<br>2 hours |
|-------------------|---------------------------------------|-------------------------------------|-------------------------------------|
|-------------------|---------------------------------------|-------------------------------------|-------------------------------------|

Please choose start times on the even hour (8-10am, 10-12pm etc.)

## This is the instrument running time!

4. Select the number of samples, if known, for each sample type. These fields can be left blank and filled or edited later.

| Dates           | Time          | Quantity       | Unit Price      | Cost     |  |
|-----------------|---------------|----------------|-----------------|----------|--|
| 01/04/2021      | 14:00 - 16:00 | 2 hrs          | 0 per hr        | 0 EUR    |  |
| Optional Add-   | ons           |                |                 |          |  |
| Control as      | say           | 0              | 2.00 per sample | 0 EUR    |  |
| 🗌 Taqman a      | ssay          | 0              | 1.80 per sample | 0 EUR    |  |
| Sybrgreen assay |               | 0              | 1.70 per sample | 0 EUR    |  |
|                 |               | Sub-Total      |                 | 0.00 EUR |  |
|                 |               | VAT incl. serv | 0.00 EUR        |          |  |
|                 |               | Total Cost     | 0.00 EUR        |          |  |

5. Choose your research group (named by PI) from available projects which will show all available research accounts for this group. Please ensure you choose the one you are authorized to use and contact me for any additions or edits to these details. Input the percentage cost to each account (generally 100%) and click on 'Book' to complete.

| Available<br>Projects |                  | Selected<br>Projects | 4611 | 10( | 0.00 |
|-----------------------|------------------|----------------------|------|-----|------|
| Search                | $\left  \right $ | Search               |      |     |      |
| All                   |                  | All                  |      |     |      |
| Aherne<br>Group       | ^                | Catherine Moss       |      |     |      |
| Collins<br>Group      |                  |                      |      |     |      |
| Crean Group           |                  |                      |      |     |      |
| Cummins<br>Group      |                  |                      |      |     |      |
| Dawson<br>Group       |                  |                      |      |     |      |
| Docherty              | -                |                      |      |     |      |
| Click to select       |                  | Click to deselect    |      |     |      |

6. All your bookings can be reviewed, edited or cancelled under 'My Bookings'.